

FORWARD PLAN OF KEY DECISIONS

Prepared by
Date of Publication:
For Period:

Cllr D P Holley
15 October 2004
1 November 2004 to 28 February 2005

Membership of the Cabinet is as follows:-

Councillor D P Holley	- Leader of the Council	Grange House Raveley Road Woodwalton Huntingdon PE28 5YX Tel: 01487 773639 E-mail: Derek.Holley@huntsdc.gov.uk
Councillor I C Bates	- Deputy Leader of the Council	4 Church End Hilton Huntingdon PE28 9NJ Tel: 01480 830250 E-mail: Ian.Bates@huntsdc.gov.uk
Councillor Mrs J Chandler	- Executive Councillor for Leisure	28 Beech Drive St Ives Cambs PE27 6UB Tel: 01480 388925 E-mail: Jean.Chandler@huntsdc.gov.uk
Councillor R L Clarke	- Executive Councillor for Waste Management and Streetscene	5 Hall Close Little Paxton St Neots PE19 6QS Tel: 01480 388952 E-mail: Robert.Clarke@huntsdc.gov.uk
Councillor N J Guyatt	- Executive Councillor for Planning Strategy	6 Church Lane Stibbington Cambs PE8 6LP Tel: 01780 782827 E-mail: Nick.Guyatt@huntsdc.gov.uk
Councillor Mrs P J Longford	- Executive Councillor for Housing and Young People	46 Avenue Road St Neots PE19 1LH Tel: 01480 214633 E-mail: Paula.Longford@huntsdc.gov.uk

Councillor Mrs D C Reynolds - Executive Councillor for Public Health and Safety	17 Virginia Way St Ives PE27 6SQ Tel: 01480 388935 E-mail: Deborah.Reynolds@huntsdc.gov.uk
Councillor T V Rogers - Executive Councillor for Finance	Honeysuckle Cottage 34 Meadow Lane Earith Huntingdon PE28 3QE Tel: 01487 840477 E-mail: Terence.Rogers@huntsdc.gov.uk
Councillor L M Simpson - Executive Councillor for Resources, Welfare and Information Technology	45 Devoke Close Stukeley Meadows Huntingdon Cambs PE29 6XE Tel: 01480 388946 E-mail: Mike.Simpson@huntsdc.gov.uk

Any person who wishes to make representations to the decision maker about a decision which is to be made may do so by contacting Mrs Helen Lack, Democratic Services Officer on 01480 388006 or E-mail: Helen.Lack@huntsdc.gov.uk not less than 14 days prior to the date when the decision is to be made.

The documents available may be obtained by contacting the relevant officer shown in this plan who will be responsible for preparing the final report to be submitted to the decision maker on the matter in relation to which the decision is to be made. Similarly any enquiries as to the subject or matter to be tabled for decision or on the availability of supporting information or documentation should be directed to the relevant officer.

Roy Reeves
Head of Administration

Notes:- (i) Additions/significant changes from the previous Forward are annotated ***
(ii) For information about how representations about the above decisions may be made please see the Council's Petitions Procedure at http://www.huntsdc.gov.uk/central_serv/Documents/Petitions%20leaflet.pdf or telephone 01480 388006

Subject/Matter for Decision	Decision/recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Consultation	Relevant Portfolio Holder (CIr)	Relevant Overview & Scrutiny Panel
Ramsey Gateway Urban Design Framework	Cabinet	4 Nov 2004	Ramsey Gateway Urban Design Framework Draft and Comments	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Approve changes for adoption	N J Guyatt	Planning and Finance

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Social Housing Grant for Affordable Housing	Cabinet	4 Nov 2004	Office of Deputy Prime Minister Communities Plan South East: Correspondence to and from GO-East	Frank Mastrandrea, Policy and Enabling Officer Tel No 01480 388208 or e-mail Frank.Mastrandrea@huntsdc.gov.uk	Executive Councillor for Housing & Young People and Deputy Leader of the Council	I C Bates	Service Delivery and Resources
CCTV - Operational Arrangements	Cabinet	4 Nov 2004	Security Industry Authority Draft Code of Practice	Ms Sonia Hansen, Development and Community Manager Tel No 01480 388341 or e-mail Sonia.Hansen@huntsdc.gov.uk	Consultation with Employees	Mrs D C Reynolds	Service Delivery and Resources
Chequers Court - UDF	Cabinet	4 Nov 2004	Chequers Court UDF Draft and Comments	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Approve changes for adoption	N J Guyatt	Planning and Finance
Huntingdon Riverside Project - Report by Consultants	Cabinet	4 Nov 2004	Previous Minute Decisions	Keith Phillips, Estates Manager and Property Manager Tel No 01480 388260 or e-mail Keith.Phillips@huntsdc.gov.uk	Consultants Report	L M Simpson	Service Delivery and Resources
St Neots Vision	Cabinet	4 Nov 2004	St Neots Town Centre - The Future	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft – post decision	N J Guyatt	Planning and Finance
Public Conveniences - Agency Arrangements Future Programme	Cabinet	4 Nov 2004	Correspondence with Town Councils	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Budget Priorities Consultation Consultation with Town Councils	R L Clarke	Service Delivery and Resources

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Customer First - Contract with Cambridgeshire County Council for implementatin of Customer Relationship Management System and managed service	Cabinet	4 Nov 2004	Release of funding for MTP Projects submitted to Cabinet on 04.03.04 Customer Service Strategy as approved by Cabinet 26.6.03	Chris Hall, Customer First Programme Manager Tel No 01480 388116 or e-mail Chris.Hall@huntsdc.gov.uk	Customer survey used to develop the Customer Service Strategy Technical Infrastructure Project Board	L M Simpson	Service Delivery and Resource
Medium Term Plan 2005 - 2010: Progress	Cabinet	4 Nov 2004	MTP & Financial Strategy	Steve Couper, Head of Financial Services Tel No 01480 388103 or e-mail Steve.Couper@huntsdc.gov.uk		T V Rogers	Planning and Finance
Supporting People Strategy	Cabinet	4 Nov 2004	Previous Cabinet Papers - 13 Nov 2003	Steve Plant, Head of Housing Services Tel No 01480 388240 or e-mail Steve.Plant@huntsdc.gov.uk	Stakeholder	Mrs P J Longford	Service Delivery and Resources
St Ives West Urban Design Framework	Cabinet	4 Nov 2004	St Ives West UDF Draft	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	04.11.04 - Consultation on draft, post decision 27.01.05 – Approve changes for adoption	N J Guyatt	Planning and Finance
St Neots Community College Urban Design Framework***	Cabinet	25 Nov 2004	Draft Urban Design Framework	Malcolm Sharp, Head of Planning Tel No 01480 388401 or e-mail Malcolm Sharp@huntsdc.gov.uk	Consultation on draft, post decision	N J Guyatt	Planning and Finance

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Oxmoor Property Implications	Cabinet	25 Nov 2004	Previous Cabinet Papers - 29.1.04	Keith Phillips, Estates Manager and Property Manager Tel No 01480 388260 or e-mail Keith.Phillips@huntsdc.gov.uk	Internal consultation	L M Simpson	Service Delivery and Resources
Medium Term Plan 2005 - 2010: Progress	Cabinet	25 Nov 2004	MTP & Financial Strategy	Steve Couper, Head of Financial Services Tel No 01480 388103 or e-mail Steve.Couper@huntsdc.gov.uk		TV Rogers	Planning and Resources
Huntingdon Bus Station	Cabinet	25 Nov 2004	Report by Steer Davies Gleave	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Bus Operators	N J Guyatt/ D P Holley	Planning and Finance
BVR - Access to Services	Cabinet	25 Nov 2004	Customer First Strategy	Ian Leatherbarrow, Head of Policy Tel No. 01480 388005 or e-mail Ian.L Leatherbarrow@huntsdc.gov.uk	Overview and Scrutiny Panel (Planning and Finance) Best Value Review Members' Working Party	L M Simpson	Planning and Finance
Coneygear Community Plan	Cabinet	25 Nov 2004	Previous Cabinet Report, Oxmoor Admin Plan, Civic Trust Vision for Huntingdon	Peter Jones, Head of Community Services Tel No 01480 388202 or e-mail Peter.Jones@huntsdc.gov.uk/Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Exhibition Local Community Schools Elected Members	Mrs J Chandler	Planning and Finance

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2004 Implementing Electronic Government Statement (for submission to ODPM)	Cabinet	25 Nov 2004	Previous Council report IEG3	Chris Hall, Customer First Programme Manager Tel No 01480 38816 or e-mail Chris.Hall@huntsdc.gov.uk	Corporate Strategic Advisory Group	L M Simpson	Planning and Finance
Anglian Water Site Huntingdon Development Brief	Cabinet	25 Nov 2004	Huntingdon Town Centre Vision	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft - post decision	N J Guyatt	Planning and Finance
Statement of Licensing Policy	Cabinet	25 Nov 2004	Licensing Act 2003 - Statutory Evidence	Roy Reeves, Head of Administration Tel No 01480 388003 or e-mail Roy.Reeves@huntsdc.gov.uk	Public consultation between 4th October and 12 November 2004	L M Simpson	Service Delivery and Resources
Staff Travel Plan	Cabinet	25 Nov 2004	Car Parking Strategy/Staff Travel Plan March 1999	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Consultation with Employees	N J Guyatt	Planning and Finance
Review of Charging Policy	Cabinet	25 Nov 2004	Papers of Scrutiny Sub-Committee Existing Charges Statutory instructions sent out for charges	David Oliver, Corporate Director, Commerce and Technology Tel No 01480 388101 or e-mail David.Oliver@huntsdc.gov.uk	Public consultation on spending	T V Rogers	Planning and Finance
Draft Budget and MTP 2005 to 2010 (Recommendations to Council on 16th February 2004)	Cabinet	25 Nov 2004	Related reports on public consultation, policy on fees and charges, Council Minutes following the meeting on 29 Sept 2004 and the base review	Steve Couper, Head of Financial Services Tel No 01480 388103 or e-mail Steve.Couper@huntsdc.gov.uk	Overview and Scrutiny Panels	T V Rogers	Planning and Finance

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Land at Riversmead and other locations in St Neots***	Cabinet	16 Dec 2004	None available	Keith Phillips, Estates Manager and Property Manager Tel No 01480 388260 or e-mail Keith.Phillips@huntsdc.gov.uk	Internal consultations Advise Ward Councillors	Mrs J Chandler	Planning and Finance
Land at California Road between Milton and Shelly Close and between Tennyson and Byron Close, Huntingdon***	Cabinet	16 Dec 2004	Planning Applications - October 2004	Keith Phillips, Estates Manager and Property Manager Tel No 01480 388260 or e-mail Keith.Phillips@huntsdc.gov.uk or Frank Mastrandrea, Policy and Enabling Officer, Tel No 01480 388208 or e-mail Frank.Mastrandrea@huntsdc.gov.uk	Internal Consultations	L M Simpson	Planning and Finance
Core Strategy Development Plan Document: First draft of preferred options***	Cabinet	16 Dec 2004	PPS12: Local Development Frameworks	Dr Michael Bingham, Policy Team Leader Tel No 01480 388431 or e-mail Michael.Bingham@huntsdc.gov.uk	Consultation with key stakeholders, post decision	N J Guyatt	Planning and Finance
Older Persons Housing Strategy	Cabinet	16 Dec 2004	Independance and wellbeing, Audit Commission, Feb 2004 Integration of health and social care services people, Health Act 1999, Section 31 Partnership Agreement	Ms Jo Barrett, Housing Strategy Manager Tel No 01480 388203 or e-mail Jo.Barrett@huntsdc.gov.uk	Service user and stakeholders	Mrs P J Longford	Service Delivery and Resources

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St Ives and Hemingfords Flood Alleviation Scheme	Cabinet	16 Dec 2004	Environment Agency Project Appraisal	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Other interested agencies	Mrs D Reynolds	Service Delivery and Resources
Headquarters and Depot - Feasibility Study	Cabinet	16 Dec 2004	Consultants Report Correspondence with Cambridgeshire County Council	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntstdc.gov.uk	Various as part of study	D P Holley	Service Delivery and Resources & Planning and Finance
Pathfinder House Development Brief	Cabinet	16 Dec 2004	Pathfinder House UDF Draft and Comments	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Approve changes for adoption	N J Guyatt	Planning and Finance
Pathfinder House - UDF	Cabinet	16 Dec 2004	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Approve changes for adoption	N J Guyatt	Planning and Finance
Local Development Scheme	Cabinet	16 Dec 2004	PPS12: Local Development Framework	Dr Michael Bingham, Policy Team Leader Tel No 01480 388431 or e-mail Michael,Bingham@huntsdc.gov.uk	Approve for submission to Go-East	N J Guyatt	Planning and Finance
Ramsey Conservation Area Character Statement and Boundary Review	Cabinet	16 Dec 2004	Ramsey Conservation Area Character Statement	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft, post decisions	N J Guyatt	Planning and Finance

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Conservatories - Supplementary Planning Guidance	Cabinet	16 Dec 2004	Huntingdonshire Design Centre	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation on draft, post decision	N J Guyatt	Planning and Finance
Revised Equality and Inclusion Strategy	Cabinet	16 Dec 2004	Existing Equality Strategy Social Inclusion Policy HDC Race Equality Scheme 2nd Year Results of Race Assessments	Ms Louise Clewes, Policy Officer Tel No 01480 388032 or e-mail Louise.Clewes@huntsdc.gov.uk	Overview and Scrutiny Panels Stakeholders	Mrs P J Longford	Planning and Finance
New Highways Agency New Agreement	Cabinet	16 Dec 2004	Correspondence with Cambridgeshire County Council	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Consultation with employees	D P Holley	Planning and Finance
Land at Parkway, Hinchingsbrooke	Cabinet	16 Dec 2004	Previous Cabinet Papers - 15.11.01	Keith Phillips, Estates Manager and Property Manager Tel No 01480 388260 or e-mail Keith.Phillips@huntsdc.gov.uk	Not applicable	L M Simpson	Service Delivery and Resources
New A14 - Highways Agency Consultation	Cabinet	13 Jan 2005	Chumms Final Report - August 2001	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk and Stuart Bell, Transportation Team Leader Tel No 01480 388387 or e-mail Stuart.Bell@huntsdc.gov.uk	The Council is acting as consultee to Highways Agency	N J Guyatt	Planning and Finance

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Budget and MTP 2005 to 2010***	Cabinet	27 Jan 2005	Policy on fees and charges Base Review Decisions of Council in relation to the Financial Strategy	Steve Couper, Head of Financial Services Tel No 01480 388103 or e-mail Steve.Couper@huntsdc.gov.uk	Overview and Scrutiny Panels	T V Rogers	Planning and Finance (and possibly Service Delivery and Resources)
Introduction of plastic payment cards for Council Tax payments***	Cabinet	27 Jan 2005	Detailed marketing information from suppliers	Ms Julia Barber, Head of Revenue Services Tel No 01480 388105 or e-mail Julia.Barber@huntsdc.gov.uk	Discussions with HHP as a current supplier	T V Rogers	Planning and Finance
Trade Waste Collection Services - Proposed changes to delivery arrangements	Cabinet	27 Jan 2005	None available at present	Robert Ward, Head of Operations Tel No 01480 388635 or e-mail Robert.Ward@huntsdc.gov.uk	Service Users/ Private Sector Companies	R L Clarke	Service Delivery and Resources
Waste PFI - Update	Cabinet	27 Jan 2005	Outline Business Case DEFRA PFI Decision	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Other waste collection authorities	D P Holley	Planning and Finance
St Ives West Urban Design Framework	Cabinet	27 Jan 2005	None.	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Approve changes for adoption	N J Guyatt	Planning and Finance
Young Persons Housing Strategy***	Cabinet	3 Feb 2005	Preventing Youth Homelessness - ODPM - Sept 2003	Jon Collen, Housing Needs and Resources Manager Tel No 01480 388220 or e-mail Jon.Collen@huntsdc.gov.uk	Service User and Stakeholder	Mrs P J Longford	Service Delivery and Resources

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Budget and MTP 2005 to 2010***	Cabinet	3 Feb 2005	Policy on fees and charges Base Review Decisions of Council in relation to the Financial Strategy	Steve Couper, Head of Financial Services Tel No 01480 388103 or e-mail Steve.Couper@huntsdc.gov.uk	Overview and Scrutiny Panels	T V Rogers	Planning and Finance (and possibly Service Delivery and Resources)
Car Parking - Huntingdon***	Cabinet	24 Feb 2005	Car Parking Strategy Correspondence with developer	Richard Preston, Head of Environment and Transport Tel No 01480 388340 or e-mail Richard.Preston@huntsdc.gov.uk	Development framework for Chequers Court	D P Holley	Service Delivery and Resources
Revision of Conservation Area Boundaries for Huntingdon/ Godmanchester/ St Ives/Houghton & Wyton/Hemingford Grey	Cabinet	24 Feb 2005	PPG15	Richard Probyn, Planning Policy Manager Tel No 01480 388430 or e-mail Richard.Probyn@huntsdc.gov.uk	Consultation - post decision	N J Guyatt	Planning and Finance